



**REQUEST FOR QUOTATION**

**RFQ Number** : ENT-1068  
**RFQ Date** : 01/09/2010  
**Delivery Date** : 16/10/2010  
**Contact** : MOHAMMED AL THAWADI  
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**Quotation deadline** : 12/09/2010 Page 1 of 1  
mthawadi@bas.com.bh

**The RFQ number must be quoted on all correspondence pertaining to this request for quotation**

Item	Material Code Material description	Quantity	Unit	Remarks
1	COLOR LASER PRINTER (A3, A4 PAPER )	1 - 000	NOS	
2	COLOR SCANNER WITH PAPER FEED - HP 5590	1 - 000	NOS	
3	LAPTOP INTEL Cor 2 Dual 2.4MHz, HardDisk 250 GB, RAM 2 GB, 14" SCREEN Windows 7	1 - 000	NOS	

Your quotation should be per unit delivered to Bahrain Airport Services.

Your quotation should clearly state the name and address of the manufacturer's and brand name of the items you are quoting for.

Penalty for Late Delivery: 1.1/4% of order value per week or part of the week.

Please send your quotation in a sealed envelope addressed to Manager Logistics and General Services or by e-mail : mtender@bas.com.bh , not to be copied to any other party and to reach us no later than the above closing date.

NOTE:-

" Please confirm receipt of this request within 48 hours, and indicate whether or not your firm will be participating in the process by e-mailing: (fouzia@bas.com.bh), NOT tender e-mail address)

" For sealed tender you have to mention our reference, closing date and your company's name on the envelope, otherwise it will be disqualified. For e-mail tender all proposals MUST ONLY contain our tender reference number (ENT-433) and your company's name in the subject heading' which will allow us to identify which suppliers have submitted quotations without having to open the contents of the e-mails and your quotation not be copied to any other party, otherwise it will be rendered as disqualified.

" "please ensure you activate the request for delivery receipt in your email tracking option to enable a formal acknowledgment of receipt to your response (please get your IT department help if needed). Otherwise BAS cannot guarantee the receipt of your email".

**This is a computerised document and as part of a course of trading between BAS and suppliers, is valid without an original signature.**

**MOHAMMED AL THAWADI  
MANAGER LOGISTICS AND  
GENERAL SERVICES**